**This document must be edited, completed and returned to the contact person at:**

**Network Research Belgium s.a.**

**Parc Industriel des Hauts Sarts - 2e avenue 65  |  4040 Herstal**

**t. +32 (0)4 249 72 11  |  f. +32 (0)4 248 11 70**

**A copy must also be sent to the following e-mail address : it-security@nrb.be**

**Identification of the Client:**

|  |  |
| --- | --- |
| Name: |  |
| Registered office: |  |

Hereafter referred to as the “Client”.

**Identification of the company performing the audit:**

|  |  |
| --- | --- |
| Name: |  |
| Registered office: |  |
| Company No.: |  |

Hereafter referred to as the “Company”.

**Whereas:**

NRB is a provider of IT services to the Client.

The Client wishes the Company to carry out a technical audit (such as for example a threat-based penetration test) (hereinafter "**a technical action**") on the Client's systems that are hosted and/or managed by NRB.

To carry out this technical act, the Company must therefore be able to access it.

**The following is agreed:**

1. No technical action will start until this document is signed by the Company and the Client.
2. The items to be completed specifying the scope of the technical actions are the following :
   1. **Identification of the IP addresses or class of IP addresses used to perform the technical actions.**

|  |  |  |
| --- | --- | --- |
| **Network** | **IP Address #1** | **IP Address #2** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

**These IP addresses or class of IP addresses are owned by the Company.**

* 1. **Authorization period for technical actions** (e.g. 18/4/2025-20/4/2025 from 9:00 to 17:00)

**Dates : ……………….. - ……………….. from ……….. to …………**

* 1. **Target systems**

The scope of the technical actions is limited to those listed below.

|  |  |  |
| --- | --- | --- |
| **Network** | **IP Address** | **URL/Hostname/Target** |
| Ex :External/Internal | Ex : x.y.w.z | Ex : http://url.domain.cn |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

1. Contact persons:

|  |  |  |  |
| --- | --- | --- | --- |
| **Contact details** | **NRB** | **“Client”** | **“Company”** |
| Surname and first name |  |  |  |
| Telephone |  |  |  |
| Cell phone |  |  |  |
| Email |  |  |  |

1. The Company expressly agrees:
   1. Not to target any systems other than those mentioned in point 2.3;
   2. Apply effective risk management controls to mitigate the risks of any potential impact on data, damage to assets, and disruption to the functions, services and operations within NRB and its customers;
   3. Not to destroy or damage the target equipment or systems under test;
   4. In the event of a problem, cease immediately interventions and notify the contact persons mentioned in point 3 without delay;
   5. Not to modify the target systems and, in the event of any desired modification, to obtain prior approval from the Client and NRB for any modification of the target systems by the Company;
   6. Not to divulge to unauthorized third parties any information to which it has had access in the course of or in connection with the performance of the technical actions, to treat it as confidential and not to use it for any purpose other than carrying out the tests;
   7. To send a schedule of planned operations prior to the execution of the technical actions;
   8. provide NRB with a summary of the conclusions relevant to NRB.

1. The Client is responsible for any technical action undertaken by him or by the Company. In the event of a problem on NRB's infrastructures (shared or not) in relation to the technical actions carried out by the Company, the Client will hold NRB harmless and will assume full responsibility by assuming all costs, expenses and damages of NRB (and/or any NRB service providers who are impacted by this technical action) arising from the performance of this technical action.
2. Unless otherwise agreed between the Client and NRB, the Client will pay for services provided by NRB that are necessary for the performance of technical actions. Invoicing will be made at the NRB rates in force according to the contract concluded between NRB and the Client or any other arrangement agreed between them.
3. This authorization will end on the final date of the period mentioned in point 2.2. However, the Company’s obligations with regard to confidentiality (point 4.6) and responsibility (point 5) will continue beyond the end of this authorization.
4. Belgian law is applicable. In the event of a dispute that cannot be resolved by mutual agreement, the dispute will be settled by the courts of Liege, even in the case of a warranty claim or multiple defendants or plaintiffs.

**Dated at ……………………………………………………………… on (DD/MM/YY) : \_\_\_\_/\_\_\_\_\_/ \_\_\_\_\_**

The signatories of this document acknowledge that they have the authority to validly represent and bind the entity on whose behalf they are signing.

**Signature for the Company**

(Names of company and signatory +Stamp +Signature + mention read and approved)

**Signature for the Client**

(Names of company and signatory +Stamp +Signature + mention read and approved)